



June 20, 2024

2024 BCLA Minor Provincials U15 Box Lacrosse Championships

To: Coaches and Managers

From: BCLA U15 Provincial Host Director, Heidi Grootendorst

The Comox Valley Wild Lacrosse Association is proud to be hosting the 2024 U15 Lacrosse Provincial Championships from July 4 to July 7 in Comox. In anticipation of your team earning their right to participate in this year's provincials, there is some information you will require.

Please do not hesitate to contact the following people if you have any questions:

- Heidi Grootendorst, 250-702-2818, heidibkaario@hotmail.com
- Amy Martin, 780-545-9044, amymartin8@icloud.com

Attached to this e-mail, please find the following (also available on the BCLA Website):

www.bclacrosse.com/provincials.php

2024 Minor Provincial Champion Directive

2024 Minor Directorate Disciplinary Rules and Lacrosse Canada Rules

BC Lacrosse Association Code of Conduct

BC Lacrosse Association Social Media Guidelines

Regulation 23 Social Media

Team Verification Form (Please bring COMPLETED to the coaches meeting)

Warrior Fair Play Award Form (Please bring COMPLETED to the coaches meeting)

Game Schedule: Teams will be allocated once Play-downs are complete

MANDATORY Coaches/Managers Meeting - JULY 3rd at 7:30PM

Location: Comox Valley Sports Centre, 3001 Vanier Drive Courtenay, 250-334-9622

The Coaches and Managers Meeting is mandatory for all coaches participating in the Provincials. As you check in, each team needs to provide a cell phone number where you can be reached if necessary.

Please have the number ready on your arrival.

PLEASE BRING WITH YOU to the Coaches Meeting:

1. Completed **Team Verification Form** and game sheets as proof for call ups
2. Completed **Warrior Fair Play Award** – Player Form

The **Team Verification Form** is attached and is also available in an interactive PDF format on the BCLA website under BOX LACROSSE> MINOR BOX>PROVINCIALS.

Please follow the instructions on the link and bring the completed form to the Coaches Meeting. Call-ups must be included on this form, and you must provide proof that the player has played the required four (4) qualifying games by providing official score sheets. This form will also need to have your Captain (1) and Assistants (2) listed.

Rosters & Team Photo: We request that you send your roster with jersey #'s in **EXCEL** format to complete the game sheets. As there will be a program please send a team photo to be included in this program. As you qualify, please e-mail this information as soon as possible to:

Heidi Grootendorst
heidibkaario@hotmail.com

Schedule: Updates of the complete Provincial Schedule can be found on the BCLA website. Once teams qualify for spots, the schedule will reflect those changes and be populated with team names.

Time/Score Keepers: For each of your round robin games, the team slotted as the Home Team will be responsible for providing a timekeeper and teams slotted as Away Team will be responsible for providing a scorekeeper. The Team Officials (Managers or Coaches) are asked to have the names of their applicable volunteer ready at each game check-in.

Venues: We have one venue with two floors for this year's event. Note: pets are not allowed inside the facilities and the use of air (or electric) horns is prohibited inside the facilities.

Comox Valley Sports, 3001 Vanier Drive Courtenay, 250-334-9622.

Parking: for arena 2 is at the back of the building

Dressing Rooms: Rooms will be assigned and posted on posters of each arena. Car keys of the Manager or Coach verifying the game sheet must be left at the Tournament headquarters to obtain the key for the assigned dressing room. Dressing rooms should be vacated within 30 minutes of the end of each game to allow time for the following team to prepare for their game. Please check-in no earlier than 45 minutes prior game time. It is the responsibility of each team to monitor their players while in the dressing room and at the Provincials. Rooms are to be left clean and locked prior to leaving. Your keys will be returned once the room has been checked for cleanliness and damage.

- Any damage incurred to rooms will be charged back to the Team's Home Association who was deemed to have damaged the facility.

2024 Provincial Box Lacrosse Championship Merchandise

Provincial Box Lacrosse merchandise vendor tables will only be located at Sports Centre Arena 1 at the main entrance.

Important Information for Coaches:

- Coaches have the responsibility to ensure the safety of their players. Please bring a team first aid kit.
- Please remember to bring water bottles for your games. Remember that due to safety, water bottles must not be shared.
- Please familiarize yourself with the 2024 Minor Box Provincial Directive (attached).
- Please remember that it is the coach's responsibility to bring score sheets for any players you are playing up.
- If bringing an alternate goaltender, coaches must obtain written permission from the BCLA Minor Box Provincial Director and receive clarification of the alternate goaltenders' playing eligibility. This must be done prior to the Provincial Championships.
- The coaching staff has been verified as per your Provincial Declaration Form. If you are requesting any changes from that for the Provincials, please send your request to Dave Showers, BCLA Technical Director at daveshowers@bclacrosse.com, **fourteen (14) days prior to the start of the event** so that a review of the request can be made. All coaches **MUST** be properly trained for the level they are coaching.
- It is recommended that you hold your own Team Meeting after this Coaches Meeting and prior to your first game to advise your Team and Team Parents of the necessary and important information they will need to know.
- You are responsible for the behaviour of your fans. Should there be a problem in the stands, games will be halted until the offender(s) leave the arena. Please refer to the BCLA Operating Policy at www.bclacrosse.com for the BCLA Code of Conduct, Harassment Policy, Gender Equity Policy and the Fair Play Code for Coaches, Parents and Athletes as well as the BCLA Social Media Policy.

Medal Presentations: Medals will be presented after each of the final games on July 7th at Sports Centre Arena 1. There will be no Closing Ceremony.

Local Resources:

Resource	Location
North Island Hospital - Comox Valley	101 Lerwick Road, Courtenay, 250-331-5900
Happy's Source for Sports	256 6 th Street, Courtenay, 250-334-4143
Comox Valley Aquatic Centre	377 Lerwick Road, 250-334-2527
Tourism Comox Valley	https://www.experiencecomoxvalley.ca

Local Beaches	Location
Kye Bay - Salt water	Kye Bay Road, Comox
Airforce Beach - Salt water	Airforce Beach Road, Comox
Comox Lake - Fresh water	1100 Comox Lake Road, Cumberland

**Good luck to all teams and we look forward to hosting your team at the
2024 BCLA U15 Lacrosse Provincial Championship**